

**Report of the HR Manager**

**JOB SHARING POLICY**

1. Purpose of report

To consider amendments to the Job Sharing Policy.

2. Detail

Not all posts are suitable for job share consideration, and where a Head of Service chooses to reject a request, they must consult with the HR Team.

The Job Sharing Policy is intrinsically linked to the Flexible Working Policy in terms of eligibility and business reasons, and also in line with The Flexible Working Regulations 2014.

The application process itself has not been altered.

A copy of the Job Sharing Policy is circulated separately with this agenda.

**Recommendation**

**The Local Joint Consultative Committee is asked to RECOMMEND to the Policy and Performance Committee amendments to the Job Sharing Policy to the Conditions of Service for employees.**

Background papers

Nil